

PENSION CALCULATION SHEET

1. Name
2. Designation
3. Scale of pay/Pay Band & Grade pay		
4. Date of birth
5. Date of entry in the Government service
6. Date of retirement
7. Length of qualifying service reckoned for pension/gratuity (as indicated in PPO)
8. Emoluments drawn during the last ten months
9. (1) Emoluments or Average emoluments, whichever is more beneficial for pension (as indicated in PPO)
(2) Pension admissible (if qualifying service is ten years or more)
Calculations to be shown as follows :— Emoluments or Average Emoluments/2		
10. (1) Emoluments for gratuity (as indicated in PPO)
(2) Retirement gratuity admissible
Calculations to be shown as follows :— Emoluments/4 × Qualifying Service (In completed six monthly period, not exceeding 66.)		
11. (1) Pay for Family Pension (as indicated in PPO)
(2) Family Pension admissible
Calculations to be shown as follows :—		
(a) Ordinary Family Pension :		
Pay × 30% subject to prescribed minimum and maximum		
(b) Enhanced Family Pension :		
Pay ÷ 2		
[Subject to prescribed minimum and maximum as per Rule 54].		

Head of Office

Countersigned by

PAO

Copy to:—Shri/Smt./Kumari.....,
retiring Govt. Servant