

Government of NCT of Delhi  
Department of Information Technology  
9<sup>th</sup> Level, B-wing, Delhi Secretariat, I.P. Estate,  
New Delhi-110002

F.No. F.12/6/2015-DS(Admin)/3211-3280

Dated: - 17-5-16

**CIRCULAR**

Cabinet vide decision No. 2195 dated 25/8/2015 has decided to implement e-Office in all Departments/Local Bodies/Autonomous Bodies of GNCT of Delhi in a time bound manner.

101 offices of Departments/ Local bodies/ Autonomous bodies have started in eoffice. (copy of MIS report is enclosed)

**Secy. of Minister** (Employ, Dev., Labour, Tpt, GAD, I&FC), **Secy. of Minister** (Health, Inds., Home, PWD, Power), **Secy. of Minister** (Tourism, AC&L, Gurudwara Elections, Water), **Secy. of Minister** (F & S, E&F, Election), **Secy. of Minister** (WCD, SW, Language, ST), **Secy. to Deputy CM and Pr. Secy./Addl. Secy. to CM** are also in e-office.

Departments/ Local bodies/ Autonomous bodies attached with the concerned ministers are requested to send their files to the concerned Secretary to Minister, electronically through e-office and approval from Ministers obtained.

  
(Dr. Vasanthakumar N.)  
Secretary (IT)

Copy to:

1. All Principal Secretaries/ Secretaries/ HODs/Local Bodies/Autonomous Bodies of GNCTD/
2. Secy. to Dy. CM
3. Secy. of Minister of Employ, Dev., Labour, Tpt, GAD, I&FC
4. Secy. of Minister of Health, Inds., Home, PWD, Power
5. Secy. of Minister of Tourism, AC&L, Gurudwara Elections, Water
6. Secy. of Minister of F & S, E&F, Election
7. OSD to C.S.

It is requested to issue directions to concerned departments to send their files electronically only to Honorable Minister's office